

# Lockers



Each student is assigned a locker for the school year.



Locker changes are only made by the secondary office.



Lockers are to be kept neat and clean and should not be marked on in any way.



Use masking tape and wrapping paper to “dress up” your locker. Do not use other “sticky stuff” i.e. stickers, scotch tape, contact paper



Any locker problems or damage **must be reported** to the secondary office **immediately**.



A locker check will be done at the end of the year.

- Students are responsible for the locker assigned to them
- Students failing to report locker issues will be held responsible for any problems or damage to their assigned locker.
- Locker cleaning fee will be charged to any locker that is not cleaned and signed off at the end of the year.



Lockers are the property of Anchorage Christian Schools and are not personal property. The administration may conduct periodic locker checks. Always be sure your lock is secured on your locker. Books or personal items left outside the lockers may be picked up and put either on the shelves or in the secondary office.

## Lock Directions:

1. Turn right two or more whole turns and stop at the first number of your combination.
2. Turn left one whole turn past the above number and stop at your second number.
3. Now turn right and stop at your 3<sup>rd</sup> number.
4. When you close your lock turn the dial so the lock cannot be pulled open.

## **LOCKER DECORATION GUIDELINES**

1. Remember whatever you put in your locker you will have to remove at the end of the year. So you may not want to put up anything that will be difficult to remove.
2. “Sticky stuff” i.e. stickers, scotch tape, contact paper is prohibited inside and outside of the lockers. It is best to use masking tape. You may use wrapping paper to “dress up” the inside of your locker. Try not to put it over the latch part.
3. Be sure to keep the latch area uncovered and do not use anything sticky on it that would prevent the latch from working properly. If the latch is not free to move you will not be able to open your locker.
4. Do not use permanent marker on the lockers.
5. Do not hang pictures or symbols in or on your locker that are not modest or appropriate. Things like Nazi symbols, satanic symbols, skulls, etc. are prohibited.
6. Clean up after you are finished decorating. Please do not leave a mess on the floor around your locker.